

Standard Conditions of Hire

1st Goring Heath Scout and Guide Group ('the Group')

1. The Hirer shall not use the premises in any unlawful way nor do anything that may endanger the premises.
2. The Hirer shall, during the hiring, be responsible for supervision of the premises, its protection from damage, however slight, and for the behaviour of all persons using the premises.
3. The Hirer shall ensure persons leaving the premises during or following the hiring shall do so in an orderly manner and in such a way as not to cause nuisance or annoyance to owners or occupiers of nearby premises.
4. The Hirer shall be responsible for leaving the premises as they found it. This includes the kitchen, hut and toilets with all windows closed, lights switched off and doors properly secured on leaving.
5. The Hirer shall replace in their usual positions any chairs, tables and equipment belonging to the Group that has been used or moved during the period of hire.
6. The Hirer shall remove all rubbish from the premises at the end of the period of hiring, including all food waste.
7. The Hirer shall ensure that precautions are taken to prevent the occurrence of a fire (other than small camp fires in the designated fire-pits or a small fire in the hearth). All fires shall be supervised at all times. All fires must be completely extinguished by water at the end of use by the hirer.
8. No fireworks may be used on the premises without the prior written consent of the Booking Clerk.
9. Under no circumstances may inflammable liquids and/or gases be brought into any building on the site. Any cooking activities in the Hut must be supervised at all times.
10. The Hirer shall comply with all conditions and regulations made in respect of the premises, particularly any activities that require a Temporary Event Notice (see <http://www.southoxon.gov.uk/services-and-advice/business/licensing/temporary-events-notice>)
11. The Hirer shall ensure that the Emergency Exits are clear and capable of immediate use in the case of any emergency. The Hirer shall also acquaint themselves with the fire-fighting appliances, their operation and the location of the nearest public telephone.
12. Where persons in wheelchairs or other disabled persons are admitted to the premises, the Hirer shall ensure that adequate measures are taken to be able to evacuate such persons in a sensible manner, without undue delay and without obstructing other members of the public
13. The Hirer shall, if preparing, serving or selling food, observe all relevant food health and hygiene legislation and regulations.
14. All hire fees and deposits must be paid at the times stipulated on the booking form. No hiring will be booked and the Hirer will have no right to use the premises unless all such payments are made in full at the times stipulated.
15. The hiring may be brought to an end by the Booking Clerk if any fee or deposit due under the hiring agreement is not paid on time or any of the conditions are not complied with by the Hirer, but without prejudice to any claim by the Group against the Hirer for such non-payment or non-compliance.
16. If the Hirer wishes to cancel the booking they will give at least 14 days' notice in writing to the Booking Clerk. If such notice is not given, the Group reserves the right to charge the hiring fee in full or in part, at its absolute discretion.
17. The Group accepts no responsibility for any equipment or other property brought on to or left at the premises, and all liability for loss or damage is hereby excluded. The Hirer shall indemnify and keep the Group and its or their employees or agents and invitees indemnified against all claims in respect of damage, loss of property or injury arising as a result of the use of the premises by the Hirer. All equipment, other property and rubbish must be removed at the end of each period of hire or fees will be charged for each day or part of a day at the hire fee then in force until removal.
18. If a hirer fails to remove any property brought onto the site within 7 days after the hiring, the Group may, in its absolute discretion, dispose of any such items by sale or otherwise on such terms and conditions as it thinks fit, and charge the Hirer any costs incurred.

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19. No literary dramatic musical film or video work shall be performed, played or shown at the premises without obtaining all necessary copyright licences and theatre film video and public entertainment licences. No such work shall be performed or shown without the prior approval of the Booking Clerk.
20. The Hirer shall be responsible for obtaining any necessary approvals or licence and will indemnify the Group against all losses, costs, damages and expenses resulting from any failure to obtain such approval or licences or from any non-compliance with the same. All such licences shall be produced to the Booking Clerk before the commencement of the hiring.
21. No alcohol shall be sold without the written permission of the Booking Clerk. The Hirer shall be responsible for obtaining any necessary Temporary Event Notice.
22. The Booking Clerk must be advised immediately of any accident or near-miss involving (or likely to involve) injury to any person or damage to property arising out of the hire of the premises. The Hirer shall make good or pay for all damage (including accidental damage) to the premises or to the fixtures, fittings or contents.
23. The Hirer shall not use the premises for any purpose other than that disclosed on the booking form and will not without obtaining the prior consent of the Booking Clerk use or enter the premises at any times other than those permitted under the hiring.
24. The Hirer shall not transfer the benefit of the hire agreement. The Hirer shall not share the use of the premises with any other person or organisation unless a member or invitee of the Hirer permitted to use the premises under the hiring.
25. The Group reserves the right to terminate forthwith any activity permitted under the hire that is not properly conducted. The Group reserves the right to cancel the Hire in the event of the site becoming unfit for the intended use, in which case the Hirer shall be entitled solely to a refund of any deposit or monies already paid to the Group, and the Group will be under no other liability whatsoever.
26. No alterations or additions may be made to the premises nor may any fixtures be installed or placards, decorations or other articles be attached in any way to any part of the premises without the prior written approval of the Booking Clerk.
27. No appliance with a rating in excess of 3 kilowatts or requiring a supply of more than 240 volts shall be connected to the electrical installation. Appliances shall be connected only to the socket outlets provided and shall be protected by a fuse of appropriate capacity. The electrical installation shall not be tampered with or temporarily modified in any way. Extension leads shall comply with current regulations and good practice and shall have additional effective protection when crossing gangways. They shall have conductors of dimensions not less than that required to operate safely under the load carried.
28. The hiring agreement constitutes permission only to use the premises and confers no tenancy or other rights of occupation on the Hirer.
29. The Group's representative reserves the right to enter the premises without notice at any time during any hiring period for the purpose of examining the premises.
30. The Hirer shall ensure that only fit and proper persons have access to children at the premises and that any activities for children under eight years of age shall comply with the Children's Act 1989, as amended.
31. Any function involving the sale of goods of any description shall be conducted in accordance with the current fair trading laws and regulations.
32. The Hirer shall ensure that no animals (including birds) except guide dogs are brought onto the premises, unless previously agreed by the Booking Clerk. In no circumstances whatsoever are any animals to enter the kitchen at any time.
33. The site has a noise curfew between the hours of 10:30pm and 8am. Noise, particularly at night, must be kept to a minimum. Any disagreement with our neighbours must be reported immediately to the booking clerk or other Group contact.